

## REVISED CONSTITUTION FOR THE QUEENBOROUGH SOCIETY 2016

1. The name of the society shall be The Queenborough Society.
2. The objects of the society shall be:-
  - a) To encourage interest in the history and conservation of Queenborough and make heritage information available through the Queenborough Guildhall Museum.
  - b) To endeavour to protect the environment and quality of life in the community.
  - c) To be an impartial and constructive organisation for voicing of complaints and making practical suggestions for local improvements.
3. Membership shall be open to residents of Queenborough and anyone who is interested in the aims of the society.
4. There will be an annual subscription per member which will become due at the AGM. No person may serve on the committee unless current subscription has been paid.
5. The society shall be non-political.
6. The management and control of the society shall be vested in a committee which shall consist of the following:-
  - a) Officers who shall be elected annually at the AGM.
    - Chairperson and one Vice Chairperson
    - Secretary
    - Treasurer
    - Membership Secretary
  - b) Four committee members who shall be elected annually at the AGM.
7. A member of the committee shall forfeit his/her seat on the committee where that member fails to attend THREE consecutive meetings without reasonable cause or excuse.
8. Four members of the said committee shall constitute a quorum for the committee.
9. Committee meetings shall be held monthly.
10. The AGM of the society shall be held if possible in April of each year. Notice of the AGM shall be given by a display of posters locally or an advertisement in the local press 7 days prior to the AGM.
11. 25% of the membership shall constitute a quorum at the AGM.
12. The committee shall have the power to co-opt to itself up to 3 members. It shall also have the power to appoint sub-committees, either from the committee or from the membership of the society, provided that the Chairperson/Vice Chairperson and Secretary be ex officio members of that committee. The committee shall prescribe the function of any such sub-committee.
13. A special General Meeting shall be convened at the request, in writing, to the Secretary, of twenty members of the society. Such a meeting shall be held within THIRTY DAYS of the request. Agenda and motions submitted shall be circulated to all members.
14. Offices vacated during the year shall be filled by the committee.

15. No alterations of the rules may be made except at the AGM or a special meeting called for this purpose.
  16. The Hon. Treasurer shall keep an account of all income and expenditure and shall submit accounts at the AGM.  
The bank account shall be in the name of the society and withdrawals shall be made in the name of the society on the signature of any one of the following:-
    - a) Chairperson
    - b) Vice Chairperson
    - c) Treasurer
    - d) Secretary
  17. The funds of the society shall be applied solely for the benefit of its stated objects. In the event of dissolution of the society the committee shall decide where the remaining funds are devoted.
  18. That any matter not provided for in this constitution shall be dealt with by the committee, whose decision shall be deemed final.
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